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Nottingham
City Council

Nottingham City Council Housing and City Development Scrutiny Committee

Date: Monday, 18 September 2023

Time: 10.00 am (pre-meeting for all Committee members at 9:30am)

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Governance Officer: Jane Garrard

Direct Dial: 0115 8764315

- 1 Appointment of Vice Chair**
- 2 Apologies for absence**
- 3 Declarations of Interests**
- 4 Committee Terms of Reference** 3 - 14
Report of the Statutory Scrutiny Officer
- 5 Economic Plan** 15 - 26
Report of the Statutory Scrutiny Committee
- 6 Housing Maintenance and Repairs** 27 - 32
Report of the Statutory Scrutiny Officer
- 7 Future Meeting Dates**
To agree to meet on the following Mondays at 10am:
 - 16 October 2023
 - 18 December 2023
 - 22 January 2024
 - 19 February 2024
 - 15 April 2024
- 8 Work Programme** 33 - 38
Report of the Statutory Scrutiny Officer

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Citizens attending meetings are asked to arrive at least 15 minutes before the start of the meeting to be issued with visitor badges

Citizens are advised that this meeting may be recorded by members of the public. Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at www.nottinghamcity.gov.uk. Individuals intending to record the meeting are asked to notify the Governance Officer shown above in advance.

**Housing and City Development Scrutiny Committee
18 September 2023**

Committee Terms of Reference

Report of the Statutory Scrutiny Officer

1 Purpose

- 1.1 To ensure that the Committee has clarity regarding its purpose and objectives, and rules of operation so that it can operate efficiently and effectively contributing to good governance of the Council.

2 Action required

- 2.1 The Committee is asked to:
- a) note its Terms of Reference for municipal year 2023/24;
 - b) note that Article 11 (Overview and Scrutiny) of the Constitution sets out the rules within which it must operate;
 - c) note that its operation, and the approach of scrutiny councillors should be in line with the agreed Overview and Scrutiny Protocol; and
 - d) consider and, where appropriate comment on, the proposed amendment to the Committee's Terms of Reference as set out in paragraph 3.3.

3 Background information

- 3.1 The Housing and City Development Scrutiny Committee was established by Council as one of the Council's overview and scrutiny committees, specifically to carry out the statutory overview and scrutiny functions in relation to matters relating to housing and city development including economic development, employment and skills, business growth and inward investment, property and asset management, housing, transport, traffic and parking.
- 3.2 The Terms of Reference for the Committee are attached.
- 3.3 The Council's overall approach to oversight and governance of housing is currently under consideration. In line with these considerations, a minor amendment to the Committee's Terms of Reference is proposed to add the following to the Committee Purpose: "in the context of housing, contribute towards providing assurance and oversight of the Council's statutory responsibilities in the context of regulatory compliance and tenant satisfaction." It is proposed that Council is asked to consider, and approve this amendment at its meeting on 13 November. Further

amendments to the Committee's Terms of Reference may be proposed in due course as discussions about oversight and governance progress.

3.4 Article 11 (Overview and Scrutiny) of the Constitution sets out the rules within which all of the overview and scrutiny committees must operate, including that:

- a) The core purpose of overview and scrutiny is to contribute to policy development and ensure that the Council's Executive is publicly held to account for its decisions and actions.
- b) Each scrutiny committee is responsible for developing its own work programme to fulfil its terms of reference and this work programme should be focused on issues of importance to the Council, relevant partners or the city as a whole.
- c) Scrutiny committees cannot make decisions or overturn the decisions of others but aim to support improvement by making evidence based reports or recommendations to the Executive and individual Executive members on any of the functions of the Executive and on any matters which affect the city or citizens. The committees can also make recommendations to partner organisations.
- d) In order to collect evidence to support their reports and recommendations, scrutiny committees can require any member of the Executive Board, the Chief Executive and/or any Corporate Director or Director to attend a meeting to discuss any decision they have taken, the extent to which the actions taken implement adopted Council policy, or performance within their remit.
- e) Within two months of receiving a report or recommendation(s) from a scrutiny committee, the Executive is required to consider the report or recommendations; respond to the committee on what action, if any, is to be taken in response to the report or recommendations; and if the report is published, to publish the response.
- f) Scrutiny committees can also invite other individuals and organisations to attend meetings to discuss issues of local concern and/or answer questions, and make reports and recommendations to other individuals and organisations. However, these organisations and individuals are under no obligation to attend or respond to recommendations.
- g) The call in process enables scrutiny committees to examine and make recommendations on a decision made by the Executive that has not yet been implemented.

3.5 Article 11 (Overview and Scrutiny) also sets out the following key principles for how overview and scrutiny should be carried out:

- All overview and scrutiny activity should, as far as possible, be politically neutral.
- All overview and scrutiny recommendations should be based upon evidence which councillors should consider with an open mind.
- All overview and scrutiny activity should be constructive and focussed on improvement.

- Overview and Scrutiny activity should be conducted in public wherever possible.
- All reviews should be conducted fairly with all members of the Committee given the opportunity to ask questions and to contribute and speak.
- Those assisting the Committee by giving evidence should be treated with respect and courtesy.
- Reviews should adhere to the agreed scope, purpose and intended time limit.
- Overview and scrutiny committees should endeavour to reach consensus whenever possible.
- The relationship between the Executive and Scrutiny should be based upon mutual respect for the others' role. Any disputes will be escalated to the Chair of the Corporate Scrutiny Committee and the Leader for resolution with support from the Monitoring Officer if necessary.

3.6 In support of these principles an Overview and Scrutiny Protocol has been developed with input from both the overview and scrutiny function and the Executive. This protocol sets out that ensuring good scrutiny is a whole council responsibility and that scrutiny councillors, the Executive and senior officers all have a role to play in working together to create the right culture and conditions for success.

4 List of attached information

4.1 Housing and City Development Scrutiny Committee Terms of Reference

4.2 Overview and Scrutiny Protocol

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None

6 Published documents referred to in compiling this report

6.1 Nottingham City Council Constitution

7 Wards affected

7.1 All

8 Contact information

8.1 Jane Garrard, Senior Governance Officer
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Housing and City Development Scrutiny Committee

Terms of Reference

Description

The Housing and City Development Scrutiny Committee (the Committee) is a politically balanced Non-Executive Committee of Council. It is established to discharge functions conferred by the Localism Act 2011 and other relevant legislation in relation to matters relating to housing and city development including economic development, employment and skills, business growth and inward investment, property and asset management, housing, transport, traffic and parking. The Committee is accountable to Council and will report annually to Council on its activities during the previous year.

The Committee will offer constructive review, feedback and challenge to the Council's Executive and other relevant local decision makers on their decisions, actions, policy, strategy and performance.

Purpose

The purpose of the Housing and City Development Scrutiny Committee is to:

- (a) hold local decision-makers, including the Council's Executive and relevant Boards of the Council's group of companies, to account for their decisions, actions, performance and management of risk
- (b) review existing policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
- (c) contribute to the development of new policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
- (d) explore any matters affecting Nottingham and/ or its citizens
- (e) make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive
- (f) review decisions made but not yet implemented by the Council's Executive in accordance with the Call-in Procedure.

Objectives

The Housing and City Development Scrutiny Committee will:

- (a) develop and manage a work programme to ensure all statutory and other roles and responsibilities are fulfilled for matters relating to housing and city development to the required standard and which covers review and development of key strategic issues, policies and strategies relevant to Nottingham and its residents, and which adds value through the examination of issues of local importance and concern, in accordance with the scope and approach set out in Article 11 – Overview and Scrutiny.
- (b) to work with the other scrutiny committees to support effective delivery of a co-ordinated overview and scrutiny work programme
- (c) monitor the effectiveness of its work programme and the impact of outcomes from overview and scrutiny activity
- (d) regularly review the decisions, actions and performance of the Council's Executive and other relevant local decision makers, including the Council's group of companies, in order to fulfil its role in holding those decision makers to

account. Where relevant this role will be co-ordinated with those of the Audit Committee and the Companies Governance Executive Committee.

- (e) receive petitions in accordance with the Council's Petitions Scheme
- (f) consider any relevant matter referred to it by any of its members and consider any relevant local government matter referred to it by any Nottingham City Councillor.

The Housing and City Development Scrutiny Committee has no decision making powers but has the power to:

- (a) require members of the Council's Executive, and certain other local decision makers, to: provide information to the Committee, to attend meetings, and answer questions posed by the Committee in relation to their Executive role
- (b) invite other persons to attend meetings of the Committee to provide information and/ or answer questions
- (c) make recommendations and provide reports to relevant decision makers, and in particular the Council's Executive, on matters within their remits. The Council's Executive and other relevant decision makers have a duty to respond in writing to such recommendations within two months of receipt.

Further detail on the rules and procedures relating to Overview and Scrutiny, including the Call-in Procedure, can be found in Article 11 – Overview and Scrutiny.

Membership and Chairing

The Housing and City Development Scrutiny Committee has 8 members.

Members of the Executive are excluded from membership of the Committee.

Executive Assistants responsible for assisting on a Portfolio within the remit of this Committee are excluded from membership of the Committee.

The Chair of the Committee will be appointed by Full Council at its Annual General Meeting. The Chair cannot be a Chair of the Board of a company in the Council's Group of companies that relates to matters within the Committee's remit.

The Housing and City Development Scrutiny Committee may choose to appoint co-opted members to the Committee. Voting arrangements for co-optees will be in accordance with the scheme of voting rights for co-opted members of overview and scrutiny committees set out in Article 11 – Overview and Scrutiny.

Substitutes

Substitute members are permitted for this committee.

Quorum

The standard quorum for Council committees applies to this committee.

Frequency of Meetings

The Housing and City Development Scrutiny Committee will meet six times per year.

Duration

There is no limit on the lifespan of the Housing and City Development Scrutiny Committee.

Overview and Scrutiny Protocol

Vision for Overview & Scrutiny in Nottingham

Overview and Scrutiny in Nottingham will ensure effective democratic accountability and support effective scrutiny. This will support and add real value to decision making. This will be achieved by a Councillor-led Overview and Scrutiny function which is held in high regard by its partners and stakeholders and which will add value for the citizens of Nottingham.

This vision recognises that Overview and Scrutiny is a core component of the governance structure of the Council, and that Scrutiny Councillors, the Executive and senior officers will all work to create the right culture and lead the way in making the vision a reality. Ensuring good Scrutiny in Nottingham is a whole council responsibility.

To achieve this Scrutiny will follow the nationally agreed 'Four Principles of Good Scrutiny';

- a. Provides constructive "critical friend" challenge;
- b. Amplify public voice and concerns;
- c. Be led by 'independent minded people' who take responsibility for their role
- d. Drives improvement in public services;

<https://www.cfgs.org.uk/revisiting-the-four-principles-of-good-scrutiny/>

Conditions for Success

To succeed, the Council recognises that the following conditions need to be present:

1. Parity of Esteem between the Executive and Scrutiny

Scrutiny is a whole Council responsibility. The Council recognises that Overview and Scrutiny Committees have an important role to play in supporting high quality decision-making and policy development. There is collective responsibility to enable Overview and Scrutiny to function effectively.

Parity of Esteem means that the value and benefit of Overview and Scrutiny is recognised and held in high regard. This means creating a strong organisational culture that recognises the critical role of independent Scrutiny in the governance process is essential to adding value and creating efficient and effective services. Without recognition of this, Councillors and officers involved in Scrutiny are not empowered to exercise their duties as they should, resulting in poor accountability.

The Council will strive to encourage and support a mix of more experienced and new Councillors as members of the Overview and Scrutiny committees.

2. Clear Purpose and Focus

Scrutiny activities should be well planned and timely. The focus of items coming before the Overview and Scrutiny Committees should be sufficiently focused so that the Committee are clear what they are looking at and there is an understanding about what they are hoping to achieve. There must be clarity on what Scrutiny wants to do and confidence in it being a good use of the Committees' valuable time, that it can add value, that it can influence outcomes and make an impact.

The Council recognise that good topics for Overview and Scrutiny to consider are those that;

- are critical to the effectiveness of the Council
- are a big priority or concern to their communities
- pose a significant risk or threat to the Council and the community
- present a significant opportunity for Overview and Scrutiny to make a meaningful contribution

The Chair of Overview and Scrutiny, the Statutory Scrutiny Officer and a Senior Governance Officer will meet with the Leader, Deputy Leader and Chief Executive on a monthly basis to identify new and emerging areas where Scrutiny can support Executive decision making in relation to emerging priorities and policy. Where appropriate meetings with Portfolio holders and other relevant stakeholders will be convened to support and inform the development of matters that have come to the attention of the Committee or are on the work programme. This will ensure that the Overview and Scrutiny Committees are focussing their attention on matters where they can add most value and provide valuable support to policy development and executive decision making.

The Statutory Scrutiny Officer will attend CLT on a monthly basis to update Senior Leadership team on the work being undertaken by the Committees and to receive suggestions on future areas that the Overview and Scrutiny committees may wish to factor in to their work programme.

When considering and setting the work programme, including making changes the Committee will have regard to the flow chart attached at appendix 1 to ensure that the Committee's work is prioritised effectively.

Overview and Scrutiny Committees are in charge of its own work programme and there will occasionally be times when Scrutiny and the Executive do not agree on which items the Overview and Scrutiny Committees should consider but with meaningful engagement such occasions will be rare.

Scrutiny Committees must review work programmes to identify a clear order of priority for all topics being considered. It is acknowledged that it is not possible for Scrutiny to look at all items of interest, and it is important that committees do not overreach.

The Chair is responsible for ensuring that that the Committee remains focussed on the items in the work programme and that prioritisation is appropriately apportioned.

Once the work programme is established it must be published and shared with internal and external organisations, so they are clear on upcoming topics and have plenty of time to prepare.

3. Evidence Based Questioning, Conclusions and Formulating Recommendations that Add Value

The Scrutiny process should be impartial and driven by the evidence. Scrutiny should focus on the big issues facing the Council and the Communities they serve. Items before the Overview and Scrutiny Committees should not be politically motivated, parochial, repetitious or used as an opportunity to showcase. At the conclusion of an item the Chair should summarise the representations made and draw together the conclusions of the committee based on the evidence available to it and, where appropriate, set out the recommendations of the committee based on those conclusions and evidence that are clear, feasible, deliverable and provide value for money by securing benefits that outweigh the costs of implementation.

It should be noted that the Scrutiny process is not meant to be an “expert” review. If expert input is required that should be sought by the Committee as part of their evidence gathering process.

When Scrutiny is making recommendations, it must consider the impact that they will have and the resource implications, obtaining advice from relevant Executive Councillors and officers where necessary.

Recommendations will be sent to the relevant decision maker and I

Recommendations made by the Overview and Scrutiny Committees will be recorded to enable it to be reviewed, tracked and assurance sought about what action has been taken as a result. In accordance with the spirit of the legislation when asked the individual or body who the recommendation has been directed to is responsible for responding with reasons for why they have/have not accepted recommendations and if the recommendations are accepted to provide evidence of how the recommendations have been implemented.

Scrutiny must add value and not duplicate the other forms of performance management, review or inspection. Equally, decision-makers must seek to ensure that Scrutiny is involved in a timely manner, at a point where the outcome can be influenced, to ensure and to ensure any involvement is meaningful. Decision makers should give meaningful consideration to recommendations made by Overview and Scrutiny Committees.

4. Councillor Leadership and Engagement

Councillors have a unique perspective to bring to the Overview and Scrutiny process, a different point of view which brings something distinct to both policy development and scrutiny of Executive decisions.

Committee Members set their own work programmes, work on a cross party basis and can look at things from angles that might not be apparent to Executive Councillors or senior officers.

To be successful, Councillors and officers must engage with Scrutiny in a positive way. In order to support this presentations and supporting information should be provided to the Committee at least 48 hours in advance so that committee members can come fully prepared and ready to ask questions/explore issues.

5. Reflecting the Concerns of Residents

When carrying out its work Scrutiny should take into account the concerns of residents, and where they can add value and make an impact. This may include, if appropriate and at the discretion of the Chair, speaking at a formal meeting of a Committee, or by way of an informal meeting, visit, submission of written information etc established for the Committee to gather evidence to inform their thinking and scrutiny.

The views and ideas of citizens, service providers and other agencies with an interest in the subject under review are all valuable in effective Scrutiny. Scrutiny should involve stakeholders and take account of views of service users and the public, with particular efforts to engage groups that are harder to reach. Constructive engagement and clear lines of communication should enable a two-way flow of information between Scrutiny and all those involved, including feedback of results.

Reflecting citizens' concerns will entail Scrutiny taking a wider view than Council policies and services. In particular, Scrutiny has a legitimate interest in scrutinising organisations and projects that receive public funding to deliver goods and services, including Council owned companies. This should be recognised by the Council and, where relevant, consider the need to provide assistance to Scrutiny Councillors to obtain information from organisations the Council has contracted to deliver services.

6. Mutual Respect and Good Faith

While Scrutiny should be constructive and challenging, it will only be successful if all partners work together considerately, within a climate of non-partisan working. To support non-partisan working political groups should respect the independence of Scrutiny and must not seek to influence its work.

Scrutiny must be forensic and challenging but Councillors must also collaborate to support decision-makers to do their work better. Councillors must listen and engage constructively, irrespective of political group, putting the values of Scrutiny into practice.

Decision-makers have to be open to scrutiny and create a culture which enables effective scrutiny to happen.

7. Clear Roles, Responsibilities and Relationships

To facilitate good Scrutiny, the roles of all participants in the scrutiny process must be clear and understood by all.

In summary:

Overview and Scrutiny Chairs are responsible for leading and co-ordinating the work of the Scrutiny Committee so that Scrutiny functions in a positive, constructive and

non-partisan manner which provides a good environment for the constructive challenge of decision-makers.

Overview & Scrutiny Councillors must contribute time and effort to the development of the Scrutiny work programme to ensure that the items selected adequately reflect of the needs of the Citizens of Nottingham, focus on the bigger picture, and are prioritised effectively.

Overview and Scrutiny Committee members are required to attend Committee meetings, come prepared and be ready and willing to contribute to committee meetings by asking meaningful questions; they must be independent minded and not pre-judge issues coming to Scrutiny nor use the meeting to promote narrow or parochial interests. Overview and Scrutiny Committee members are also expected to prioritise associated training, briefing and evidence gathering sessions.

The senior political leadership of the Council set the tone of how successfully Overview and Scrutiny will be able to work. Executive Councillors should act as a champion for the work of the Overview and Scrutiny Committees both within and outside the organisation. They will create a culture which enables effective Scrutiny to happen, and will ensure that any recommendations of an Overview and Scrutiny Committee are responded to and agreed recommendations implemented. In accordance with the legislation Executive members, and executive assistants on sufficient notice will provide requested information and prioritise and make themselves available to attend Overview and Scrutiny Committees and come prepared and willing to answer questions.

Officers should provide impartial and high quality advice and evidence to Scrutiny Committees and may be asked to provide information and/or attend Overview and Scrutiny Committees to explain policies or to answer questions on service delivery. Where officers are asked to appear at Overview and Scrutiny Committees they are there to answer questions and their evidence should, as far as possible, be about questions of fact and explanation relating to policies and decisions.

All Councillors are expected to act in accordance with the highest standards of probity in public life, and in accordance with the Councillor Code of Conduct at all times.

8. Transparency of the Scrutiny Process and Access to Information

Scrutiny should be a transparent process and encourage open and honest discussion. Processes and reports should be clear and accessible to the public. Formal meetings of Overview and Scrutiny Committees are subject to Access to Information Procedure Rules as set out in Article 13 of the Constitution.

All formal Committee agendas published on the Council's website. Work programmes are published on each O&S Committee's agenda.

An annual Scrutiny Report will be presented to Full Council outlining Scrutiny activity in accordance with the Overview and Scrutiny Committee terms of reference, as set out at Article 9 of the Constitution. The Chairs of Overview and Scrutiny Committees

may by exception request additional reports be taken to Council to highlight areas of specific concern or make recommendations about particular issues.

To be effective, a Scrutiny Committee must receive relevant information in a timely manner. This is supported by legislation which gives the Committee rights to access information that relates to Scrutiny work, even where information is exempt from publication. The legislation is attached at Appendix 2 and reference in Article 13 of the Constitution.

9. Training and Development

All Councillors and Senior Officers will be required to attend training in relation to Overview and Scrutiny to ensure that the role of Overview and Scrutiny is understood and the role and value that Overview and Scrutiny plays in supporting good decision making and policy development.

If training for specific matters due to come before the Overview and Scrutiny Committees is required and sufficient notice is provided this will be arranged.

**Housing and City Development Scrutiny Committee
18 September 2023**

Economic Plan

Report of the Statutory Scrutiny Officer

1 Purpose

- 1.1 To consider the development of the Economic Plan.

2 Action required

- 2.1 The Committee is asked if it wishes to make any comments or recommendations regarding the development, or content of the Economic Plan.

3 Background information

- 3.1 The Council is in the process of developing an Economic Plan focusing on how the Council and partners can come together to create a vibrant economy for current businesses and to attract new ones. This is in line with an Instruction from the Improvement and Assurance Board to create a clear plan for stimulating the local economy. Development of the Plan is being supported by Ernst Young (EY) and includes engagement with key stakeholders.
- 3.2 The Portfolio Holder for Skills, Growth, Economic Development and Property and the Director for Economic Development and Property will be attending the meeting to discuss the issues that the Plan seeks to address, the approach to developing the Plan, findings from engagement with stakeholders and how that is influencing the Plan and details of the proposed Plan. This will provide opportunity for the Committee to comment on, and make recommendations in relation to development of the Strategy, prior to its approval.

4 List of attached information

- 4.1 'Economic Plan for Growth' presentation slides

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None

6 Published documents referred to in compiling this report

- 6.1 None

7 Wards affected

7.1 All

8 Contact information

8.1 Jane Garrard, Senior Governance Officer
jane.garrard@nottinghamcity.gov.uk

Economic Plan for Growth

Housing and City Development Overview and Scrutiny – Update

September 2023

Nottingham City Council



Nottingham
City Council



1. Reminder – Building A Plan That Represents Nottingham

The Council is inviting stakeholders to contribute toward a bold new Economic Plan for the City.

Nottingham City is a vibrant £10bn economy closely integrated with Nottingham’s wider conurbation and powered by diverse sectoral strengths alongside exciting regeneration opportunities such as Island Quarter, Broadmarsh and Castle Marina. However, growth ambitions must also be balanced with delivering on key priorities such as Carbon Neutral 2028, Safe and Child Friendly City, alongside national agendas such as HS2.

The time is therefore ripe for an Economic Plan that strategically evaluates and prioritises the City’s interventions and investment to set out a unifying, inclusive and prosperous vision for the City and its Residents. This document introduces why a Plan is needed, our Principles and the Programme Plan for engaging members and stakeholders, and identify how we will take local reflections and ideas to ensure the Plan truly represents Nottingham.

Page 18

Why does the Council need to develop an Economic Plan?

1. The Council has a specific focus for this plan: **Economic growth and development of the city for the objective of improving its economic outlook to ensure it is a successful, thriving place for all** – this will act as our driving objective throughout.
2. To achieve this, the Council wants to bring together evidence and relevant strands of work into a clear plan of *what needs to be delivered and by who* to ensure Nottingham can grow and prosper in an inclusive manner.
3. The plan will help galvanise the Council, Private Business, Residents and broader stakeholders in the delivery of important interventions and investment to drive growth in our City
4. The plan and prioritisation will help to inform the City’s preparation for the establishment of the Combined Authority

How will we ensure the plan reflects the needs of Nottingham’s economy?

1. **Strengths, Weaknesses, Opportunities and Threats assessment;** This detailed assessment will provide an objective viewpoint on the Nottingham City economy, and help form an understanding of the economic growth, development and inclusivity needs of the City.
2. **Extensive Consultation with Nottingham Stakeholders:** In developing the plan we will undertake a wide range of consultation with key local representatives; elected members, from both the Nottingham Universities, Growth Board through to Business Representative Groups and local investors to provide a breadth of opinion on the proposed interventions to build confidence they will have an impact, and a groundswell of capacity for delivery.

How will the plan balance priorities?

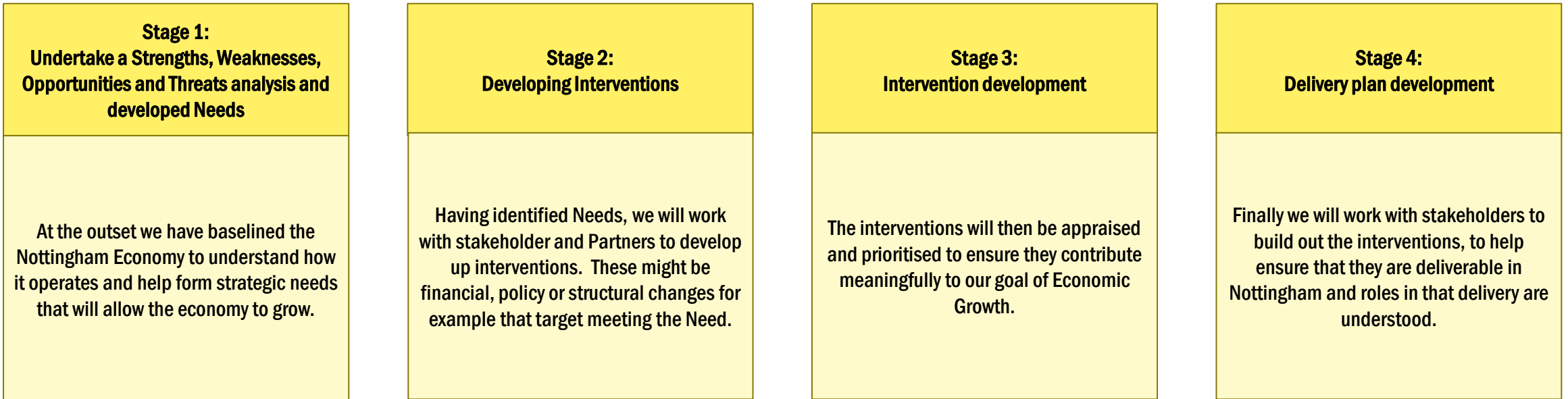
1. **Open Consultation;** All stakeholders will have the opportunity to submit ideas and interventions that contribute toward economic growth and development. These will be defined and collated through consultation and workshops.
2. **Objective Prioritisation;** a locally owned prioritisation framework will be developed that draws in the Council’s priorities and allows an objective assessment of interventions to be performed
3. **Implementation Planning;** To ensure the plan is deliverable all Nottingham’s stakeholders will have opportunity to influence the next steps for implementation and understand their role in delivery.

1. Economic Plan – Programme Update

- Our Work Programme is on track, continuing to target a final Economic Plan for early October.
- We have completed our second round of Steering Group Workshops (60+ attendees), which took place in the week commencing the 7th August 2023.
- Further briefings are planned with One Nottingham and Nottingham Growth Board across September.
- A session focussed on the draft interventions is planned with Members for the **13th September**.

Programme Update

Page 19



1. Economic Plan – Emerging Findings

Overarching Thematic From Our Steering Groups Are:

Nottingham holds significant untapped economic and cultural potential

Nottingham has frequently been framed as underselling its World Class strengths. This has been particularly true of;

- 1. Education** – Founded on the platform of the Universities.
- 2. Sport** – With a number of world class venues and teams.
- 3. Sector Clusters and Innovation** – Notably in Biosciences, Creative and Digital

Nottingham's investment landscape can prove difficult to navigate

For investors as broad as developers through to Venture Capital Funds, there is a lack of awareness of investment opportunities, and a sense of complexity accessing opportunities.

This is coupled with a limited appreciation of key Policies and documents; such as the Local Plan or Grid Connectivity.

Cross-Cutting Economic Megatrends offer the opportunity to drive progress

Several themes are now emerging as pivotal cross-cutting themes across each of the domains:

- 1. Inclusivity** – Equality of economic access for all Residents
- 2. Sustainability** – CN28 goals are recognised and reinforced as a priority for business, development and residents.
- 3. Technological Innovation** – As a tool for survival.

Importance of operating within a Greater Nottingham and East Midlands Combined Authority Landscape

It is clear interventions must position Nottingham's place as the heart of the East Midlands, and integrate and amplify wider sectoral and cultural strengths.

Secondly, appropriate positioning for structural change with the East Midlands Combined Authority has potential to tackle strategic issues. However recognition more immediate, localised leadership and action needed.

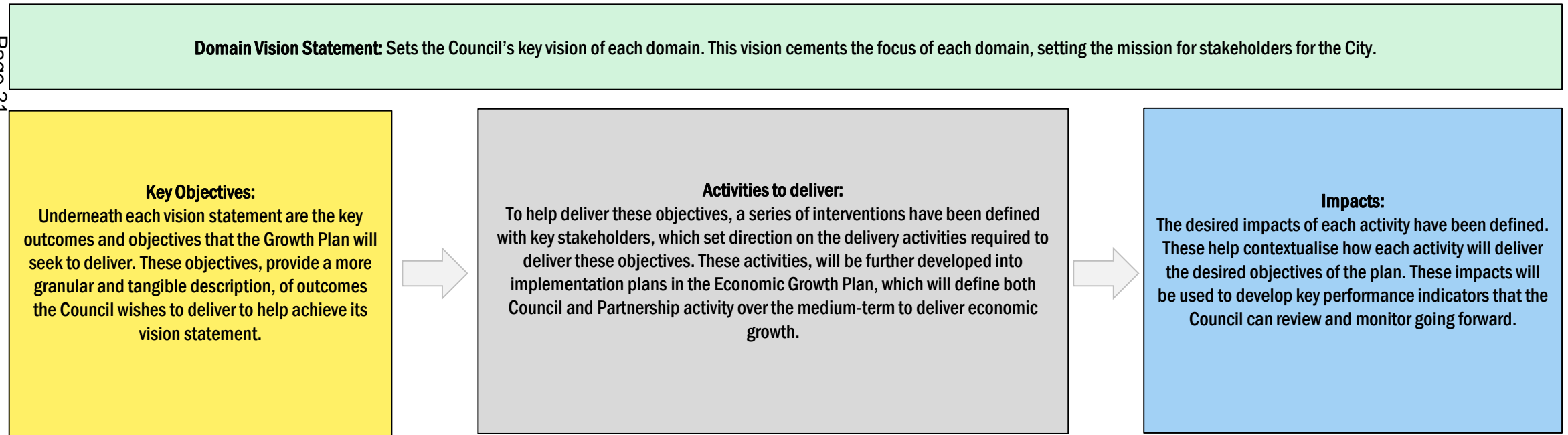
Period of the Economic Plan: Interventions drawn from the Steering Groups could typically be delivered within the period of the Strategic Council Plan (2023-2027)

2. Domain Vision Statements – Current Approach

- During our initial analysis stage, we identified a series of key needs that the City needed to address as part of its Economic Growth Plan, these needs were converted into key **objectives** of the growth plan, which in turn were used to define a key **vision statement** of each of our domains.
- For the key objectives in each domain, we have worked with key stakeholders to identify a proposed list of **activities** (interventions), which can help deliver these objectives. We have also outlined the key **impacts** that each activity will deliver.
- This provides a clear and concise **logic flow** that illustrates how and why the desired changes are expected to happen. Each demonstrates a linear flow to visualise the inputs (resources across Nottingham), what outcomes are desired and the impacts that will be derived through the Growth Plan's realisation.

Logic flow model

Page 21



3. Proposed Interventions– Infrastructure and Regeneration

Our Vision is for a dynamic, green, and inclusive Nottingham that provides quality housing, an energetic City Centre and neighbourhoods that residents want to live in, work in and enjoy. This plan shall harnesses local innovation and regional infrastructure goals, integrating these with the Carbon Neutral 2028 commitments to encourage quality, accessible development, strategic design and vibrancy across our City.

Key Objectives	Activities to deliver (Examples drawn from Steering Groups)	Desired Impacts
Ensure that Nottingham remains a fair city by increasing the supply of affordable and appropriate housing.	<p>Undertake a strategic review of housing land: Undertake a strategic review of land allocation across the city council's remit, identifying suitable land for future housing developments, to help increase the supply of affordable and appropriate housing in the region, including a mix of aspirational housing</p> <p>Collate and promote innovative housing solutions: Identify existing partnerships and develop new strategic partnerships where required, between housing associations, private developers and the Council, with the aim of identifying innovative solutions to housing supply constraints and help promote house building in the City Centre.</p>	Increase the supply of quality and affordable housing in the region, as well as the mix of housing available in the region
Leverage regional infrastructure developments to unlock growth opportunities	<p>Infrastructure position statement: Design an Infrastructure Position Statement from the perspective of Nottingham, which outlines key areas of focus for the city in advance of the establishment of the Combined Authority. This Statement will outline the key infrastructure requirements in Nottingham and will help the City position itself in advance of any devolution.</p> <p>Department for Transport engagement: Connectivity issues will be identified across the City and the wider Greater Nottingham conurbation, with key priorities and needs identified. Partners will then work together with the Department for Transport to identify suitable and feasible schemes for the area.</p>	<p>Identify the key infrastructure requirements of the City to help drive sustainable economic growth.</p> <p>Engage Central Government on the key connectivity challenges in the region and clearly set out Nottingham's vision,</p>
To undertake regeneration to reimagine the City Centre	<p>Regeneration vision: Develop a regeneration vision and strategy for the City Centre. This vision and strategy will be used to attract investors to the region and also set strategic intent to developers. A series of key conferences and events will be identified to help promote this vision and strategy, with separate interventions designed to market it</p>	Communicate a clear regeneration vision and strategic intent for developers, which helps encourage additional investment into the region and maximises growth opportunities.
Turbocharge growth by accelerating our investment in net-zero developments	<p>LAEP investment requirements: Following the completion of the Local Area Energy Plan (LAEP), the key business and investment requirements needed to support this plan will be outlined and shared with the market. This position statement will be used to signpost opportunities in the region.</p> <p>Develop sustainability goals: Embed Sustainability goals into the Local Transport Plan and Regional initiatives.</p>	Leverage sustainability plans to help attract new businesses and investment into the region.

3. Proposed Interventions – Enterprise and Investment

Our vision is to position Nottingham as a magnet for sustainable growth by nurturing existing industries and cultivating new emerging sectors to develop a diverse, resilient and inclusive economy. We will foster an enabling environment for the full spectrum of Nottingham’s businesses, ensuring all communities participate in and realise the benefits from unlocking Nottingham’s potential as a fertile place for investment, innovation and growth.

Page 23

Key Objectives	Activities to deliver (Examples drawn from Steering Groups)	Desired Impacts
Accelerate business growth in both existing and emerging sectors in the region	<p>Targeted coordination of SME advice: Co-ordinate and consolidate existing support programmes for small-medium sized enterprises in the region (and identify new programmes as required). Develop coherent innovation advice and ensure resources available to enable meaningful contribution to growth</p> <p>Co-ordination of business networks: Support sector specific business networks (existing networks, new networks, and wider regional or national networks) to foster collaboration and communication across key economic clusters in the region</p>	<p>Develop a business eco-system where SME’s survive and thrive in the city, supporting both new and existing local businesses.</p> <p>Develop business networks that support growth in key sectors, stimulating R&D, innovation and competitiveness in these sectors to support growth.</p>
Enhance the attractiveness of the city to both expansionary investment and new investors, and attracting investors to locate in the city	<p>Nottingham investment strategy: Develop an investment strategy for the City, that outlines the key focus for private investment across the City. This strategy will provide a compelling and clear narrative of why investors should invest in Nottingham and define target investors, origins and investment classes</p> <p>Investment communication strategy: Design a communication strategy for potential investors, both domestic and international, who are seeking investment opportunities, outlining opportunities available to them in Nottingham.</p>	<p>Develop a clear investment proposition, which attracts additional investment to the region and helps support economic growth.</p> <p>Showcase Nottingham's unique advantages and capabilities to a national and international audience</p>
Ease the costs of doing business and improve access to finance for Nottingham’s businesses and potential investors	<p>Business Consultation: Consult with businesses across emerging sectors in Nottingham and across the largest existing sectors in the City to understand the key needs and existing constraints (such as financing, infrastructure or skills) within each sector to drive economic growth.</p> <p>Getting investment ready for businesses and potential investors: Match businesses and investors through creating a series of events that introduce local businesses to investors and investors to new opportunities, and co-ordinate programmes that focus on steps that can businesses can take to prepare for investment.</p>	<p>Support the growth of new emerging sectors in the region to help develop a diverse and innovative economy.</p>

3. Proposed Interventions– People and Skills

Our Vision is to cement lifelong learning in the City through a broad educational offer that targets skills that raise employment participation and provide the variety of quality employment opportunities our People need to flourish. Our vision will reinforce Nottingham as a place where progress, prosperity and inclusivity go hand in hand.

Page 24

Key Objectives	Activities to deliver (Examples drawn from Steering Groups)	Desired Impacts
To develop attractive pathways for people of all skill levels to work, live and prosper in Nottingham	<p>Vocational skills programmes: Design and deliver vocational skills programmes for working age adults. These programmes will focus on addressing skill gaps across both the foundational economy and emerging sectors that Nottingham are targeting to deliver growth.</p> <p>Careers Programme: Integrate and co-ordinate a Careers Programme help promote key career paths that are available in the city as well as advertising the City as a destination of choice for both graduates and non-graduates, adopting a range of promotional and business network opportunities.</p>	<p>Address skill shortages in important sectors to raise productivity and support growth.</p> <p>Attract graduates and graduate employers to the City.</p>
To decrease unemployment and decrease economic inactivity across Nottingham	<p>Address the drivers of unemployment: Integrate and co-ordinate new and existing schemes that help address some of the key drivers of unemployment and economic activity in the city. These schemes should provide both employment and self-employment support, providing participants with training and opportunities that help put them on a pathway towards gainful employment</p> <p>Reimagine our apprenticeship offer with a focus on how we incentivise business Co-ordinate existing and new targeted programmes that focus on developing skills of young adults that are not currently engaged in education or training, and those transitioning from education to employment</p>	<p>Provide clear pathways back to employment for the most disadvantaged in the City.</p> <p>Strengthen the transition from education to employment for Young adults.</p>
To fully harness the universities specialisms to encourage growth and employment in highly productive sectors	<p>Business-University Partnerships: Leveraging the research and faculty expertise, universities will establish strategic partnerships with new and existing businesses to foster business growth in specific sectors through knowledge transfer, innovation, and collaborative initiatives.</p> <p>University Short Courses: Encourage collaboration between both further and higher education institutions and businesses to develop targeted short-courses designed to enable business growth in the city.</p>	<p>Develop emerging cluster specialisms and identify employment opportunities within them.</p> <p>Address skill shortages in important sectors to raise productivity and support growth</p>
To raise educational attainment across Nottingham and promote apprenticeship participation	<p>Apprenticeship hub: Set-up an Apprenticeship Hub that serves as a centralised tool to coordinate apprenticeship activities in the city. This hub will help bring together key businesses in the area and will target stimulating demand for apprenticeship programmes in the city</p> <p>Maths and English participation: Work with Primary and Secondary schools to maximise attainment in Maths and English across both Key Stage 2 and GCSE Levels, and support adults with gaining numeracy and literacy qualifications</p>	<p>Stimulate demand for meaningful and exciting apprenticeship pathways across the City and remove barriers to apprenticeships</p> <p>Maximise opportunities for Nottingham residents, through strengthening core educational attainment.</p>

3. Proposed Interventions – City Centres and Neighbourhoods

Our vision is for Nottingham's to be a vibrant destination that attracts local, regional and national and international visitors who return. Visitors will enjoy a diverse range of attractions and amenities within the city centre, and will have access to world famous attractions, major sporting events and . A friendly welcoming culture and diverse range of local neighbourhoods will underpin the City's offer, positioning Nottingham as a premier destination.

Page 25

Key Objectives	Activities to deliver (Examples drawn from Steering Groups)	Desired Impacts
<p>Leverage Nottingham's strengths to develop an attractive, connected and coordinated visitor offer</p>	<p>Visitor Economy Vision: Develop a visitor economy offer, encouraging collaboration with major partners to create a cohesive and attractive offering for tourists, visitors and residents. This vision will raise the profile of the city and increase access to cultural experiences for residents and visitors</p> <p>Visitor Marketing Strategy: Develop a comprehensive marketing strategy for the cities visitor economy offer, utilising digital platforms, print media, events, local partnerships, and targeted advertising to effectively showcase the region's attractions to tourists, visitors, and residents while emphasizing sustainability and responsible tourism practices.</p>	<p>Enhance the visitor experience and Nottingham's reputation as a tourism destination</p> <p>Encourage extended visitor stays and boost the local economy through increased spending and job creation</p>
<p>Promote the unique identity of our neighbourhoods and their interrelationship/connectivity with the City Centre</p>	<p>Resident Consultation: Evaluate recommendations from neighbourhood consultation around their branding, investment, visitor opportunities and connectivity requirements to flourish. The consultation will drive consideration of design and identity of the neighbourhoods surrounding the City Centre and begin to explore the role these areas can play in the visitor offer. A prioritisation process will identify the impact of improving each requirement to ensure tangible benefits are delivered in the neighbourhoods that need them most</p>	<p>Enhance the identity of Nottingham through investment in its neighbourhoods, and improving the linkages and connectivity between the outskirts of the city with the city centre</p>
<p>Fully leverage the Major Events, particularly Sporting Events, to the benefit of the City.</p>	<p>Major events study: This intervention will provide NCC with an understanding of the economic, social and environmental impacts of major events in the city. This understanding can then be used as an evidence base to promote and attract major events to the city to generate future economic prosperity. As part of the intervention, an assessment will be undertaken to identify the type of events that Nottingham is already positioned to host successfully, and identify events that the city and council should be tendering to host. In totality, this study and assessment will enable spillover effects of events to be maximised, and position local businesses and communities to financially capitalise on an influx of visitors to the city</p>	<p>Maximise the spillover effects associated with major events in the City, ensuring that businesses and residents can full leverage these events to drive growth in the region.</p>

▶ Any Questions/Comments?

**Housing and City Development Scrutiny Committee
18 September 2023**

Housing Maintenance and Repairs

Report of the Statutory Scrutiny Officer

1 Purpose

- 1.1 To review current performance in the maintenance and repair of Council housing and, where necessary, plans for improvement.

2 Action required

- 2.1 The Committee is asked if it wishes to make any comments or recommendations regarding provision and delivery of housing maintenance and repairs.

3 Background information

- 3.1 Following the transfer of responsibility for housing maintenance and repair from Nottingham City Homes to the Council on 1 April 2023, the Committee wanted to understand current performance in relation to housing maintenance and repairs services and, where necessary, plans to develop and improve the services to improve tenant satisfaction and ensure best value in the delivery of those services.
- 3.2 The Portfolio Holder for Housing and the Director for Housing will be attending the meeting to give an overview of the current position and plans for delivery of the recently acquired responsibilities and services.

4 List of attached information

- 4.1 Written briefing from the Housing Service

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None

6 Published documents referred to in compiling this report

- 6.1 None

7 Wards affected

- 7.1 All

8 Contact information

8.1 Jane Garrard, Senior Governance Officer
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Housing and City Development Overview and Scrutiny Committee

Our obligations

Landlords need to demonstrate that they have met their statutory, regulatory and landlord obligations as detailed in the tenancy agreement. Landlords should determine their approach to delivering the most effective balance between making homes decent and preventing homes falling below the standard and this is through a customer focused delivery model.

The Social Housing Regulation Act 2023 has brought in a new regulatory regime to support this commitment to driving up standards and holding landlords accountable for providing social housing residents with decent homes. The new tenant satisfaction measures (TSM's) and consumer standards will be used as additional measures to hold landlords to account for the services they provide. The Housing regulator will be inspecting providers where they have identified concerns with services.

The property service performance

The table below provides details of our performance against the property related tenant satisfaction measures (TSM). Some of the data is collected through an independent survey conducted on behalf of Nottingham City Council (NCC) the remainder are from our own performance data.

Keeping the properties in good repair

Measure	2022/23 Target	2022/23 Outturn	2023/24 Target	2023/24 Q1Outturn
Properties meeting the Decent Homes Standard	100.0%	96.57%	100.0%	99.34%
Satisfaction that the home is well maintained (TSM Survey*)	–	–	77.0%	66.0%

**The Tenant Satisfaction Measure survey is being completed on our behalf of NCC by an independent company. They conduct approximately 550 telephone surveys with tenants and ask a number of questions defined by the housing Regulator.*

We are currently achieving 99.34% decency across our properties, the 0.66 % of non-decent properties will be higher at the beginning of the year, as these properties and elements form part of the capital program for 23/24. As the programmes progress the elements that currently fail will be completed and the number of properties not meeting decency will reduce and we expect to achieve 100% at year-end on 31/03/24.

We continue to complete stock condition surveys and Health Housing Safety Rating standard (HHSRS) surveys to support the ongoing maintenance of all stock. This ensures that we can build future investment programmes of key elements that will ensure all NCC stock meets the Government's decency standard. We also continue to complete structural and damp and mould surveys to ensure works are prioritised on a risk basis.

Over the next 4 years, we are set to invest circa £149m in our housing stock to ensure that we improve the overall quality of our homes. This investment will help fund improvements to make our homes warmer, more energy-efficient, alongside installing new kitchens and bathrooms, energy-efficient windows, solar panels and external wall insulation.

Maintaining Building safety

The safety of our homes remains a key priority within our Capital programme. Over the next 4 years we are investing £10.3m in safety measures. In addition to mitigate risks associated with the hazards of excess cold, risks on safety we operate an annual gas servicing programme, 5 years electrical safety tests, regular legionella testing, sampling of asbestos and more recently adopted a comprehensive approach to inspection linked to fire and building safety.

Measure	2022/23 Target	2022/23 Outturn	2023/24 Target	2023/24 Q1Outturn
Compliance - Gas & Solid fuel annual servicing	100.0%	100.0%	100.0%	100.0%
Compliance – Fire Safety	100.0%	100.0%	100.0%	100.0%
Compliance - Asbestos	100.0%	100.0%	100.0%	100.0%
Compliance – Water Safety	100.0%	100.0%	100.0%	100.0%
Compliance – Lift Safety	100.0%	100.0%	100.0%	93.3%
Compliance – Electrical Safety	100.0%	98.7%	100%	98.7%
Satisfaction that the home is safe (TSM Survey)	-	-	77.0%	75.0%

With the spotlight being on building safety post the Grenfell fire we have developed a comprehensive approach to understanding our responsibilities and performance of the stock against building safety. Positive progress is being made with the development of a building and fire safety inspection team.

Gas servicing remains at 100% compliance. Processes are in place to ensure that we sustain this performance. In order to continually achieve 100% performance, we start our access process 60 days prior to the expiry date of the current gas safety certificate.

The team work hard with other departments to investigate any property where access may be difficult and will tailor appointments to suit the needs of the tenant. Our Gas Compliance Officers are very experienced and have a local knowledge of the properties who have historically not given access first time, these can then be proactively managed.

The electrical testing is currently outsourced and we have had a number of teething issues with a new contract which are being worked through with the contractor.

Our other compliance issues around maintaining mechanical and electrical equipment is delivered through 3rd party specialists and managed through a very technically competent team. We have experienced some issues with delays in availability of specialist parts from abroad. We have recently replaced some door entry systems which can be operated remotely by the customer will help reduce the level of reported issues and will help when a customer has accidentally locked themselves out of their home.

We generally have positive performance in these compliance areas and have clear evidenced audit trails of actions taken.

We are exploring opportunities to continue to enhance our approach by exploring use of NCC and other 3rd party compliance software, trialling new technologies that for example help measure heat, Co2 and humidity levels or repressurise boilers remotely.

Keeping properties in good repair

Measure	2022/23 Target	2022/23 Outturn	2023/24 Target	2023/24 Q1Outturn
Repairs completed within target timescale (Emergency)	-	-	100.0%	91.3%
Repairs completed within target timescale (non-Emergency)	-	-	65.0%	74.7%
Tenant Satisfaction with time taken to complete most recent repair	-	-	70.0%	60.0%
Tenant satisfaction with the repairs and maintenance service			76%	66%

On average we raise approximately 150,000 reactive repair work order per annum for works to address issues reported by customers. This equates to an average of 8 repair work orders/property/annum and is higher than the sector benchmarks of around 4 repair work orders/property/annum.

We have defined what issues reported by customers could have the potential to cause serious damage to the building, danger to health, risk to safety or risk of serious loss or damage to the occupier's property. These types of other serious health and safety issues reported by customers generally would be addressed through an emergency repair priority and would need completing within 24 hours. These represent approximately 40% of work orders raised and an average of 1050 emergency work orders completed each week. As an organisation we have higher levels of emergency repairs than the sector norms of around 10%.

We have revisited this definition earlier in the year and positively saw a reduction in the number of emergency work orders raised. We are working with the customer service team to ensure only issues that meet this criteria are raised as this priority as it is impacting on our ability to attend to actual emergencies and other non-emergency works.

We are currently completing quarter 2 TSM surveys and we are seeing that customer perspective of the repairs and maintenance service is showing at similar levels as the previous quarter. The surveys ask approximately 550 tenants about their experience. Based on the number of repair works raised it would represent around 1% of tenants who would have received the service. Responses to separate surveys we do on completion of a repair shows general satisfaction of 81% based on 6321 responses in the same period which represents a response rate of around 18%.

Customers are telling us that they feel that they have to wait too long for issues they report to be addressed. We are looking at the reasons around this and what we can do to ensure the resources we do have are used in the most efficient and effective ways.

This is a key area of focus at present for the service.

Next steps

We have recognised that there is room to improve our approach to delivery of the repair and maintenance service in order to effectively utilise our resources and meet the needs of tenants in a

more effective way. We have already embarked on identifying the key issues and what we can do to improve our approach in both the short, medium and long term and embed sustainable improvement.

Work underway includes:

- Currently doing some work analysing properties where we have multiple contacts by the customer about issues in their homes. This will be to help inform our approach to reduce the number of times we attend properties to identify and address any deficiencies that could deteriorate if left by being more proactive.
- We currently have no proactive maintenance programme linked to emerging trends from reactive repairs or to extend the life of building elements, components or sub components. This is now being developed and we plan to have a draft approach by November.
- Trialling video calls and use of triage of customers issues to ensure we make an informed risk assessment and can put the most appropriate and timely solution in place.
- A project that's looking at how we can gather condition information from every visit to customers' homes and this be used to update decency assessments in an automated way.
- Completing a risk assessment against the 29-health housing and safety rating (HHSRS) hazards to identify what mitigations we currently have in place and to identify any gaps.
- We are planning to work with students from Nottingham University looking at communication with customers about their homes and looking at options for how we can improve that.
- We are changing the skill profile of our workforce by recruiting different trades to help meet emerging repair needs.
- We plan to review our priorities for investment and replacement works based on identified needs based on condition for example on roofing and drainage.

06 September 2023

**Housing and City Development Scrutiny Committee
18 September 2023**

Work Programme

Report of the Statutory Scrutiny Officer

1 Purpose

- 1.1 To set the Committee's work programme for municipal year 2023/24.

2 Action required

- 2.1 The Committee is asked to identify its priorities for its 2023/24 work programme and schedule items accordingly.

3 Background information

- 3.1 The Housing and City Development Scrutiny Committee has been established to carry out the statutory overview and scrutiny functions in relation to matters relating to housing and city development including economic development, employment and skills, business growth and inward investment, property and asset management, housing, transport, traffic and parking. This includes:
- a) holding local decision-makers, including the Council's Executive and relevant Boards of the Council's group of companies, to account for their decisions, actions, performance and management of risk
 - b) reviewing existing policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
 - c) contributing to the development of new policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
 - d) exploring any matters affecting Nottingham and/ or its citizens
 - e) make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive
 - f) reviewing decisions made but not yet implemented by the Council's Executive in accordance with the Call-in Procedure.
- 3.2 The Committee is responsible for setting and managing its own work programme to fulfil this role. This work programme must have a clear link to its roles and responsibilities and take into account the resources available to deliver it.
- 3.3 In setting a programme for scrutiny activity, the Committee should make sure that each item included on the programme has clear objectives and desired outcomes from its work that add value to the improvement of the Council. To help prioritise items for inclusion, it is suggested that the Committee considers the questions within the Council's Scrutiny

Prioritisation Process, which is attached at Appendix A. Once items have been identified, the scheduling of those items should be timely; sufficiently flexible so that issues which arise as the year progresses can be considered appropriately; and reflect the resources available to support the Committee's work. It is recommended that there is a maximum of two substantive items scheduled for each committee meeting.

- 3.4 A proposed work programme for the municipal year 2023/24 is attached at Appendix B. This is based on areas of work identified at previous scrutiny committee meetings, horizon scanning of relevant issues, discussions at an informal meeting of Committee members to scope its work programme and feedback from relevant Portfolio Holders and Directors.
- 3.5 On the work programme, some items have already been scheduled with space for further items to be added to later meetings. This is because some potential issues require further scoping and consideration as to the appropriate timing – once this has been done they will be proposed for scheduling accordingly – and this also allows for flexibility to accommodate issues that arise as the year progresses.
- 3.6 At this meeting the Committee is asked to consider this proposed work programme and any further suggestions raised at this meeting. Any new suggestions should be appropriately scoped prior to their inclusion on the work programme.

4 List of attached information

- 4.1 Scrutiny Prioritisation Process
- 4.2 Housing and City Development Scrutiny Committee Work Programme

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None

6 Published documents referred to in compiling this report

- 6.1 Nottingham City Council Constitution

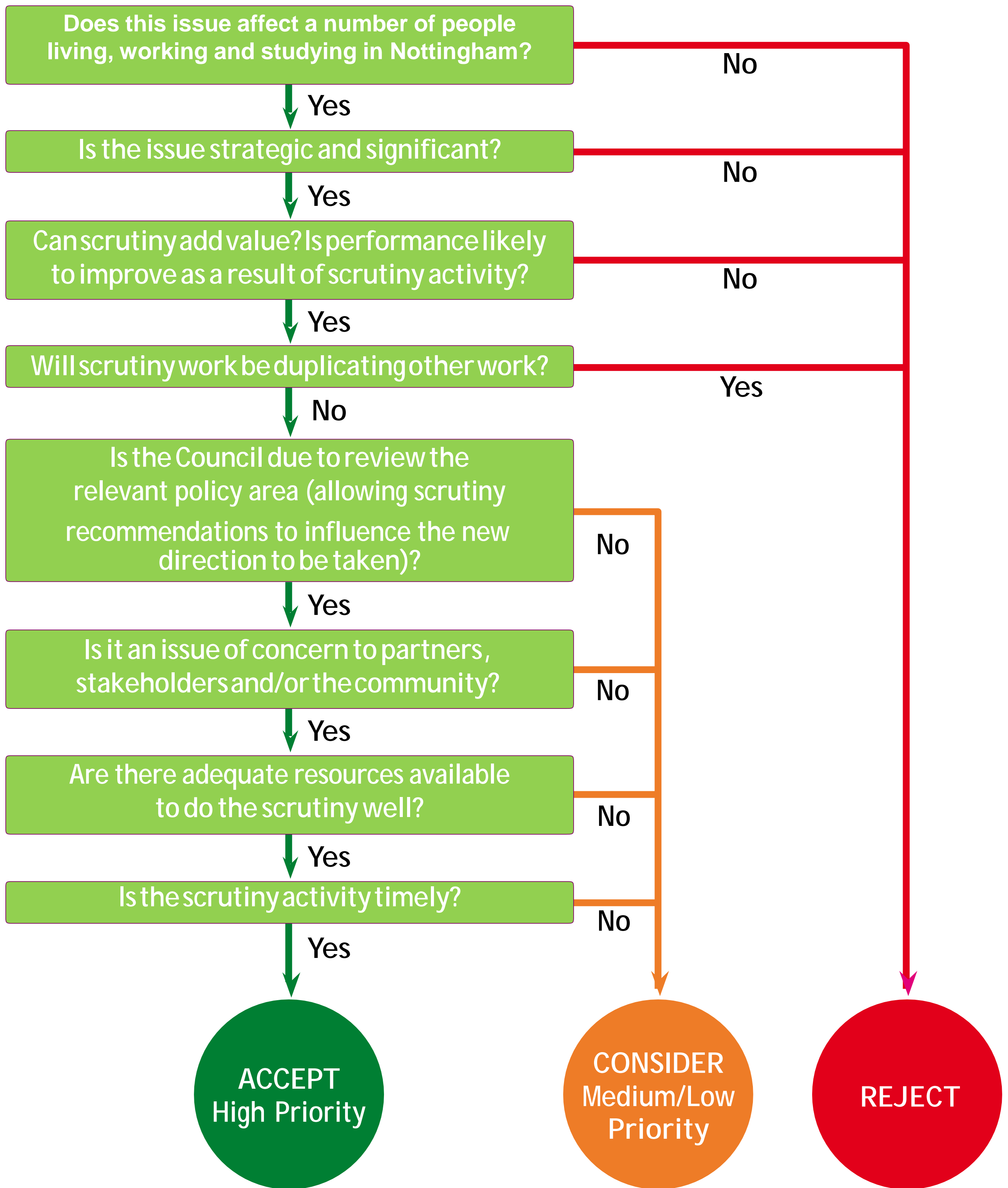
7 Wards affected

- 7.1 All

8 Contact information

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Nottingham City Council Scrutiny Prioritisation Process



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-Housing and City Development Scrutiny Committee 2023/24 Work Programme

Date	Items
18 September 2023	<ul style="list-style-type: none"> • Appointment of Vice Chair • Committee Terms of Reference • Economic Plan To consider development of the Economic Plan • Housing maintenance and repairs To consider the current position in relation to maintenance and repairs of council-owned housing and scrutinise plans for improvement • Work Programme 2023/24 To agree the work programme for the year, subject to review at each meeting
16 October 2023	<ul style="list-style-type: none"> • Preparedness for County Combined Authority To consider risks and opportunities in relation to transport from coming together with other constituent authorities as part of the County Combined Authority and how the Council is preparing for this to maximise outcomes for Nottingham • Homelessness To consider the approach to meeting need for homelessness support • Work Programme 2023/24
18 December 2023	<ul style="list-style-type: none"> • Asset Realisation – Policy and Process To scrutinise the policy and framework for decision making and process for delivery of asset disposal • Housing Strategy To consider the draft Housing Strategy • Work Programme 2023/24

Date	Items
22 January 2023	<ul style="list-style-type: none"> <li data-bbox="568 204 1850 304">• Asset Realisation – Delivery against programme and future strategy To scrutinise delivery against the programme for asset disposal and achievement of associated capital receipts; and the strategy for future delivery <li data-bbox="568 341 976 373">• Work Programme 2023/24
19 February 2024	<ul style="list-style-type: none"> <li data-bbox="568 445 976 477">• Work Programme 2023/24
15 April 2024	<ul style="list-style-type: none"> <li data-bbox="568 549 976 580">• Work Programme 2024/25